

# KELLY TOURS

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# Thomasville City Schools Gifted 3<sup>rd</sup> – 5<sup>th</sup> Grades Huntsville Space Camp November 16-17, 2016 Trip#10640

Your exciting trip to the US Space and Rocket Center in Huntsville, Alabama is quickly approaching! This letter will

**DEPARTS:** from Scott Elementary School on Wednesday, November 16<sup>th</sup> at 6:30 am (please arrive 30 minutes prior for roll call and boarding)

**RETURNS:** to Scott Elementary School on Thursday, November 17<sup>th</sup> at 9:30 pm

## SCHEDULE

### November 16

6:30 am Early Morning departure from school and travel to Huntsville, Alabama  
Rest stops and AM juice/snack included en route

12:30 pm Boxed lunch included upon arrival

1:30 pm Check into the US Space and Rocket Center for the Surveyor Program

2:30 pm Orientation and the activities begin! Lots of hands-on learning, simulators, and more!

5:00 pm Dinner included tonight followed by evening activities

9:00 pm Lights out and bedtime!

### November 17

6:30 am Breakfast and pack up

8:00 am Morning activities begin

11:30 am Lunch included at Space Camp

2:00 pm Depart the US Space and Rocket Center to return home

6:00 pm Dinner on your own en route

9:30 pm Late arrival back at school

## TRIP DETAILS

**Includes:** Roundtrip transportation, Boxed Lunch, programs and activities as listed, Kelly Tours escort if listed, 1:10 chaperone to student ratio, snacks and drinks along the way, travel arrangements, and all taxes.

**Transportation:** Modern motor coach transportation will be provided for all tours conducted by Kelly Tours. The motorcoach will be operated by an experienced driver and equipped with a DVD player and restroom.

**Kelly Tours Escort:** If listed as included in package price, a Kelly Tours representative will accompany the group to all destinations to oversee the trip and take care of all arrangements. This is an added feature that will allow the chaperones to handle their responsibilities.

**What to Bring:** Small carry-on if needed, good walking shoes, comfortable attire (prepare for warm weather), light jacket for the bus ride, sunscreen, hat, sunglasses, DVD movies for the bus ride (must be approved by the teacher), phone charger, spending money for souvenirs.

**Not included** are gratuities for the driver and escort who accompany the group – we recommend \$1 per person each for the driver and escort to be paid at the end of the trip if excellent service has been rendered.

**Questions:** Please feel free to direct any questions to the offices of Kelly Tours at (912) 964-2010 or (800) 442-6152.

## **PACKING LIST**

- Padlock for your locker
- Toiletries: soap, deodorant, shampoo, toothpaste, toothbrush
- Sleeping bag or twin size sheets, blanket and pillowcase (pillow provided)
- Towels and washcloths
- Appropriate clothing for changing weather conditions
- Closed-toe shoes (required for some simulators)
- Calling card/Cell phone\*
  - Cell phone usage by trainees is not permitted during program activities
- Shower shoes
- Change or \$1 bills for vending machines
- Cameras and Video Cameras are encouraged

## **HABITAT GUIDELINES**

- In Habitat 1, males and females sleep on separate floors. In the event that both the first floor (male only) and the fourth floor (female only) floors are at capacity, male and female students will be housed at opposite ends of the hall from one another on the third floor. Students are not allowed to co-mingle on the residential floors, but may visit in common areas prior to lights out.
- Clothing and shoes must be worn at all times when outside the habitat rooms (no exceptions). We strongly encourage our guests to wear shower shoes that can be worn both inside and outside of the showers. Please note that boxer shorts are not allowed to be worn as an outer garment. Outer garments with offensive material are prohibited.
- In order to promote a good night's rest, we have organized a specific routine designed around each program to ensure all guests are prepared for the next day's activities. The Crew Trainers and staff will assist in any way possible to meet this guideline.
- Food and drinks (except bottled water) are prohibited in the Habitat rooms. All snacks and caffeinated beverages are to be consumed before 7:30PM Central time.
- Lockers are provided for every occupant within the habitat rooms. Please bring a padlock to secure belongings.
- We encourage students to take pictures during their visit to Space Camp. However, cameras are not allowed in the restrooms (no exceptions).

## **STUDENT TEAM GUIDELINES**

- Stay with your Crew Trainer.
- Be Respectful; listen to your Crew Trainer and fellow trainees at all times. Your Crew Trainer contains a wealth of knowledge and is eager to share that knowledge.
- Cell Phones are not allowed during activities.

## **ADULT GUIDELINES**

- Orientation will be held on the first day of your arrival.
- During Prep-for-Bed, a Crew Trainer will ensure each trainee is in their assigned bunk and will turn off the overhead lights at the scheduled lights-out time. A Crew Trainer will turn on the overhead light during the wake-up period to start the beginning of the new day.
- Adults are allowed to remain up past the lights-out time for use of the restrooms, etc. but are asked to please observe the quiet hours to ensure the trainees receive adequate rest.
- Waste Management (WM) facilities are for both adults and student trainees. Any WM facility labeled Staff Only are for our Space Camp Staff. Space Camp staff will not use trainee restrooms.
- Adults are prohibited from entering an opposite gender WM facility without a representing gender escort.
- Adults will not be allowed to remove a trainee from their activities without permission and assistance from Space Camp Management.
- Cell Phones are not allowed during activities. If you must take a call, please consider stepping away from the group so that the group may continue with their activity.